

Minutes of the Annual Meeting of the Parish Council held at Beechen Hall, Wildfell Close, Walderslade on Monday 8 May 2016 commencing at 7.53pm.

Present: Mr B Hinder (Chairman), Mrs P Brooks, Mr J Constable, Mr Ivor Davies, Mr V Davies, Mr P Dengate, Mrs W Hinder, Mr D Hollands, Mrs K Macklin, Mr P Sullivan and Mrs M Waller together with the Clerk Mrs P Bowdery, Assistant Clerk Mrs M Fooks, Parish, Borough Cllr D Butler and three members of the public/press.

1. Apologies and absences

Cllr L Clarke (illness), Cllr Radcliffe Godfrey (family commitment) and Cllr Harwood (work commitments).

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None submitted.

3. Election of Chairman.

Cllr Ivor Davies nominated, with Cllr Dengate seconding – **Cllr Bob Hinder**. There being no other nominations this was **agreed**. The Chairman signed his Declaration of Acceptance of Office.

4. Election of Vice-Chairman

Cllr Wendy Hinder nominated, with Cllr Waller seconding – **Cllr Vic Davies**. Cllr Davies agreed to be nominated on the understanding that he would not be able to attend the Environment Committee meetings. There being no other nominations this was **agreed unanimously**.

5. Co-option to Parish Council Vacancies

Four people had submitted a written interest however only one attended the meeting. The Chairman nominated Mr Constable for co-option to the parish council. **Agreed unanimously**.

6. To Appoint Committees, Committee Chairmen and Vice-Chairmen

Committees their Chairmen and Vice-Chairmen were appointed.

6.1 & 6.2 Environment Committee

Cllr L Clarke
Cllr J Constable
Cllr I Davies
Cllr P Dengate (Vice-chair)
Cllr B Hinder
Cllr W Hinder (Chair)
Cllr D Hollands

6.3 & 6.4 Estates Committee

Cllr L Clarke
Cllr I Davies (Vice-chair)
Cllr V Davies (Chair)
Cllr P Dengate
Cllr B Hinder
Cllr P Sullivan

6.5 & 6.6 Finance and General Purposes Committee (F&GP Committee)

Cllr L Clarke (Vice-chair)
Cllr I Davies (Chair)
Cllr V Davies
Cllr P Dengate
Cllr B Hinder
Cllr W Hinder

Item 11 was taken at this point in the agenda.

7. To Appoint Representatives to External Bodies

Grove Green Community Association	Cllr Vic Davies
Kent Association of Local Councils	Cllr Ivor Davies, Cllr Bob Hinder and Cllr Wendy Hinder (reserve)
Action with Communities in Rural Kent (ACRK)	Cllr Ivor Davies

Sandling Village Hall (2 Trustees)	Cllr Maureen Waller and Cllr Dennis Hollands
Vinters Valley Nature Reserve (Trustee)	Cllr Vic Davies
Boxley Warren LNR	Cllr Tony Harwood
Mid Kent Steering Group	Cllr Bob Hinder
Parish/Police Liaison meetings	Cllr D Hollands

8. **Inspection of Deeds and Trust Documents**
Noted that the originals are stored at the council's solicitors (Whiteheads Monckton's) with the parish office retaining copies.
9. **Minutes of the Parish Council Meeting 3 April 2016**
The minutes of the meeting were **agreed** and **signed** as a correct record.
10. **Matters Arising from the Minutes**
- 10.1 Minute 2972/5.1 Civic Regalia. Members **noted** that the completed item should be received in early July.
- 10.2 Minute 2972/5.2 Kestrel Boxes – **Noted** all 3 boxes have been erected.
- 10.3 Minute 2972/5.3 K60 Telephone Box, Boxley Village. The Boxley Society has been informed that BT will provide the paint for villagers to paint the box themselves. **Noted.**
- 10.4 Minute 2972/5.4 Honour Boards. Noted work will be undertaken soon to locate the missing dates. **Action office.**
- 10.5 Minute 2972/5.5 Dog Waste. **Noted**, due to unforeseen circumstance Cllr Bob Hinder was unable to attend the April MBC Full Council meeting and will now put the question to July meeting.
- 10.6 Minute 2972/5.7 HGV Signage - The sign has been purchased and supplied to KCC Highways for erection. The Clerk confirmed that this will be done this week. Cllr Dengate asked why it wasn't portable and the Clerk advised that KCC do not have portable signs on the verges they must be erected onto posts. **Noted.**
- 10.7 Any other matters arising from the minutes which are not on the agenda. None.
11. **Report from the PCSO and Police Issues**
A police report had not been received in time for the meeting. The Clerk explained that this would be forwarded to members by email out of meeting once it had been received. **Action office.**
- The meeting was adjourned to allow members of the public to speak.
Mrs A Dickerson asked if it was possible for the office to contact BT to ask if they could dispose of the telephone box in Sandling as it no longer has a telephone in it. **Action office.**
12. **Draft Minutes of Recent Committee Meetings**
- 12.1 Environment Committee meeting 3 April 2017. **Received and noted.**
- 12.2 Estates Committee 11 April. **Received and noted.**
- 12.3 Environment Committee meeting (notes of meeting) 13 April 2017. **Received and noted.**
13. **Finance**
- 13.1 Payments made out of meeting 29.03.17 – 02.05.17. **Received and noted.**
- 13.2 Receipts for the period 29.03.17 – 02.05.17. **Received and noted.**
- 13.3 Account balances. **Noted.**
- 13.4 Annual Return for Year Ending 31 March 2017- **Noted** a draft end of year account will be presented to the F & GP Committee on 16 May for recommendation to the Parish Council at its June meeting. **Action Clerk.**
- 13.5 Parish Services Scheme – **Ratified** the Clerk's and Chairman's signature of the return required by MBC, based on expenditure during 2016/17.
14. **Policies and Procedures**
There were none.
15. **Reports from councillors/office**

15.1 History in Walderslade – A verbal update was provided by Cllr Macklin highlighting Dr Shelley a local historian and expert in Neolithic sculptures has evidence that the Sarcen stones in the woodlands are Neolithic, he has had a lot of contact with both the Clerk and Cllr Macklin over the past few weeks and it was agreed that the Clerk would carry out a risk assessment of the stones which will be fed back to the environment committee at a future meeting and Dr Shelley. It was also agreed that the Chairman Cllr Bob Hinder would email Dr Shelley to explain the amount of time the office and Councilors were able to give to this issue. Action Clerk/Chairman.

15.2 Cllr Vic Davies recently attended the 20th Birthday Party for the Downs Mail.

16. Reports from Borough and County Councillors

16.1 Cllr Wendy Hinder gave a report and was concerned at the amount of flytipping that is occurring in the Borough particularly north of the ward. As the warm weather approaches of particular concern is the amount of garden waste that is being tipped into the Woodlands. The Clerk explained there is a standard letter that can be delivered to areas where this is taking place and to let the office know. She also requested that an article was placed in the next edition of the Downs Mail. **Action: parish office.**

16.2 Cllr Butler notified members that it has been a quiet month. He then went on to say that he had had a wonderful year as Mayor of Maidstone and that he was privileged to attend two events in Boxley namely planting a Warner King apple tree in the orchard following a successful grant application from Tesco's bags for life and Mid Kent Downs organisation. He and his wife Mary were also asked to judge the best plot award at Dove Hill Allotments back in August 2016. Since then he has welcomed Princess Royal to the borough, has been to Leeds Castle, Five Acre Wood School, Laney's Farm which helps adults with mental disabilities. And lastly, he said it is the people he will remember the most that he has met throughout his year in office.

17. Matters for Decision

17.1 Maidstone's Civic and Freedom Parade and Civic Service Saturday 20 May. If no-one is available to attend apologies will be sent by the office. **Action office.**

17.2 St John's Spring Fayre Sat 13 May 2017. Cllrs Vic Davies and Pat Sullivan to attend. Boards to be collected from office Friday 12 May. **Action Cllr Vic Davies and office.**

17.3 ESO Graduation All Saints Church Maidstone Friday 7th July 2016 at 1pm. Cllr Bob Hinder to attend. **Action: Cllr Bob Hinder and office.**

18 Correspondence

None received.

19 Matters for Information – The following items were **received** and **noted**.

19.1 Parish Tour. Councillors will be contacted and asked to submit dates that they would not be available for a parish tour.

19.2 Medway Neighbourhood Watch Magazine Spring 2017.

19.3 CPRE Countryside Voice. Spring 2017.

19.4 Bird and Bat Walk WDJ0 12 May 7pm – 9.00pm.

19.5 KALC Parish News April 2017.

20 Next Meeting

5 June 2016 at The European School of Osteopathy, Boxley House, Boxley Village, ME14 3DZ. Cllr Hollands gives his apologies for this meeting.

Meeting closed at 9.04 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....